

## SKILLS COURSE APPROVAL FORM

(Check each skill to which your course will apply – check no more than two skills)

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- First-year Writing Requirement (circle one: expository / not expository)
  - Additional Writing Requirement (circle one: expository / not expository)
  - Oral Communication
  - Basic Quantitative Reasoning
  - Applied Quantitative Reasoning
  - Applied Research Techniques
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**Please attach a draft syllabus and provide information below**

Course Subject: \_\_\_\_\_ Course Number: \_\_\_\_\_ (leave blank if new course)

Course Name: \_\_\_\_\_

Term(s) Taught: \_\_\_\_\_

Instructor(s): \_\_\_\_\_

Course Description:

Course Goals (Please refer to <http://pressreg.hollins.edu/esp-general-education-program/> )

Assignments and Grading (Please refer to <http://pressreg.hollins.edu/esp-general-education-program/> )

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APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Instructor: \_\_\_\_\_

Department Chair: \_\_\_\_\_

Coordinator of Skill Area: \_\_\_\_\_

Academic Policy Committee: \_\_\_\_\_